



Sincere
Real Estate Services Ltd.

1546 Marine Dr, West Vancouver, B.C. V7V 1H8. Phone: 778-279-7999. Fax: 778-279-7998. Website: www.sincerealty.com

Dear applicant,

In order to help us to process your rental application quickly, please get these below supports documents ready when you hand in your applications.

1. **The copy of your legal photo id for the main applicant.** (ex. BCID, Drive Licence, Passport, etc.)
2. **Credit check form.** This is important to promote us to accept your rental application. We run our own credit check, no other source of credit check is acceptable.
3. **Two recent paystubs.** if you do not have the paystub, Please provide your recent 2 bank statement.
4. **Previous Landlord information.** Including Pre-landlord's Name, phone number, email, etc.
5. **Working information.** Please provide your current employer name and contact phone number.

Once you hand in your application with the support documents, we will start process your application as soon as possible. If you have any questions , please feel free to contact us anytime.

Sincerely,

Administration

Sincere Real Estate Services Ltd.

1546 Marine Dr

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Pre-tenancy Application Form

Please complete this form to apply for tenancy at the address below. The information you provide is for applying for this tenancy and may be used for a credit and reference check. Your privacy is protected under the Privacy Act 1993.

Tenancy Details		
Property Address:		
Commencement of Tenancy:	Date:	/ /
Applicant 1 Details		
Full Name:	Date of Birth:	/ /
Phone Number:	Mobile phone:	
Email:		
Current Address:		
How long have y lived there?	Years:	Months:
Please state why you are leaving this address:		
Occupation:	Name of Employer :	
Period of Employment:	Business Phone:	
Income:		
Have you been to the Tenancy Tribunal?		
If so, please advise the outcome.		
Identification		
Please provide photo identification, such as your driver's licence.		
Driver's licence number:	Version no. (if applicable)	
<i>NB: provision of this number is voluntary and will only be used to verify your identify and for carrying out a credit check</i>		
Car/vehicle registration number:		
Make and model:		
Alternative form of ID		



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Applicant 2 Details

Full Name: _____ Date of Birth: / /

Phone Number: _____ Mobile phone: _____

Email: _____

Current Address: _____

How long have y lived there? Years: Months:

Please state why you are leaving this address:

Occupation: _____ Name of Employer: _____

Period of Employment: _____ Business Phone: _____

Income: _____

Have you been to the Tenancy Tribunal?

If so, please advise the outcome.

Identification

Please provide photo identification, such as your driver's licence.

Driver's licence number: _____ Version no. (if applicable)

NB: provision of this number is voluntary and will only be used to verify your identify and for carrying out a credit check

Car/vehicle registration number: _____

Make and model: _____

Alternative form of ID _____

Emergency Contact

Name: _____

Address: _____

Phone number: _____ Mobile Phone: _____

Email: _____

Relationship: _____



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Other Intended Occupants

1. Full Name: _____

Relationship: _____ Age: _____

2. Full Name: _____

Relationship: _____ Age: _____

3. Full Name: _____

Relationship: _____ Age: _____

4. Full Name: _____

Relationship: _____ Age: _____

5. Full Name: _____

Relationship: _____ Age: _____

Current Landlord's Details

If you are currently renting, please provide your landlord's name and contact details.

Landlord's Name: _____

Phone Number: _____

Mobile Phone: _____

Email: _____

May I contact this person for a reference? Yes/No (please circle)

References

Please provide two referees that I can contact. Referees can be a friend, co-worker, your employer or someone who knows you well.

One of your referees should be able to provide a reference about your creditworthiness. If you have already provided your current landlord's details, only one additional referee is needed. Please let these people know UI may be contacting them for a reference.

Referee name 1: _____ Phone: _____

Email: _____

Referee name 2: _____ Phone: _____

Email: _____



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Signature

I authorise the Landlord/Property Manager to:

- Collect, retain and use this information for the purpose of assessing my creditworthiness and suitability for the tenancy; and
- Disclose information about me, whether collected from me directly or from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit reference.

Signed By: _____

Date Signed: _____

Signed By: _____

Date Signed: _____

Under the Privacy Act 1993, you have the right to ask for a copy of all information held about you, and have the right to request the correction of any incorrect information.

REQUEST TO OBTAIN MY CREDIT HISTORY REPORT

PLEASE PRINT

Name:

LAST NAME

FIRST NAME

INITIAL SUFFIX (Sr, Jr, etc.)

Current Address:

STREET ADDRESS

APT.

CITY

PROVINCE

POSTAL CODE

PREVIOUS ADDRESS(ES) (within last 5 years)

Previous Address:

STREET ADDRESS

APT.

CITY

PROVINCE

POSTAL CODE

STREET ADDRESS

APT.

CITY

PROVINCE

POSTAL CODE

Phone Number:

Date of Birth:

MONTH

DAY

YEAR

Social Insurance No. :

(OPTIONAL)

The name and major credit card:

WERE YOU DENIED CREDIT?

NO

[]

YES

[]

BY WHICH INSTITUTION?

WHEN?

To Whom It May Concern,

I, _____, hereby allow Sincere Real Estate Services Ltd. to act on by behalf to obtain my credit history report. Please accept this document as my permission for Sincere Real Estate Services Ltd. to obtain my credit history report.

Signed By: _____

Date Signed: _____